Merrill Area Public Schools

Comprehensive
School Counseling Program

Viewbook

Based on the
Wisconsin Comprehensive School Counseling Model
and the
American School Counseling Association National Model

Developed by the *Merrill Area Public Schools Counseling Department*

Merrill Area Public Schools
1111 North Sales Street
Merrill, WI 54452

www.maps.k12.wi.us

2009

Merrill Area Public Schools' Comprehensive School Counseling Program

By All... For All

A comprehensive school counseling program serves all students K-12. It helps all students gain an understanding for their learning. It encompasses a student's entire support network, including the school counselor, staff, administration, parents and community to be a part of developing the student into a successful, productive citizen. The organizational framework is summarized below.

Program Features

- Program based, rather than position based with services for 100% of the students.
- Calendaring process is utilized as a means to determine counselor use of time.
- Model Academic Standards for School Counseling which makes it similar to other educational programs.
- Strong emphasis on student/parent/counselor conferencing.
- The School Counseling Curriculum content is delivered in a systematic manner to all students.
- The program is delivered using the motto, "By All For All." The school counselor, staff, administration, parents, and community are responsible for the delivery of the program.
- The four program components include:
    1. Curriculum: content delivered to all students
    2. Individual Student Planning: assist students in planning and managing their educational career development
    3. Responsive Services: address the immediate personal concerns of students
    4. System Support: includes program, staff, and school support activities

Management System

The management system of the Merrill Area Public Schools' Counseling Program addresses the "when" (calendar and action plans), the "why" (use of data) and "on what authority" (management agreement and advisory council) the program will be implemented.

Accountability

Accountability and evaluation of our district counseling program and school counselors are essential to the ongoing development, management, and full implementation of our program. To assess the impact of our program over time, counselors and administrators will demonstrate program effectiveness though the use of results reports, school counselor performance standards, and program audits.

Program Advantages

- Focuses on academic success for all students and gives all students a purpose for learning; it answers the students' question, "Why do I have to learn this stuff?"
- Prepares all students to succeed in the curricular domains of career, academic, and personal/social through direct instruction.
- Provides increased opportunity for collaborating among counselors, business, industry, and the community as a whole.
- Develops a system for students' long-range planning and learning.
- Enables parents to access school and community resources.
- Provides a means of accountability and evaluation of counseling programs.
- Provides a rigorous academic curriculum.
- Prepares students for realistic challenges.
- Promotes student achievement.
- Facilitates career exploration and development.
- Develops decision-making and problem-solving skills.
- Helps develop effective interpersonal relationships.
- Provides advocacy for students.
- Assures equal access to educational opportunities.
- Develops a system for long-range planning.
- Offers educational workshops for parents.
- Connects the school district with the community.

Ensuring Academic Success for All Students

Vision for School Counseling*

Reaches Every Student

Comprehensive in Scope
Model Academic Standards for School
Counseling
- ◆ Academic Domain
- ◆ Career Domain
- ◆ Personal/Social Domain

Preventive in Design

Developmental in Nature

Integral Part of the Total Educational System

Includes a Delivery System
- School Counseling Curriculum
- Individual Student Planning
- Responsive Services
- System Support

School Counseling Curriculum
- Classroom activities
- Interdisciplinary curriculum development
- Group activities
- Parent education

Driven by Data

Seeks Improvement

Shares Successes

Individual Student Planning
- Individual or small group appraisal
- Individual or small group advisement
- Student and Parent Educational/Career Planning Conferences

Responsive Services
- Consultation
- Individual and small-group counseling
- Crisis counseling
- Referrals
- Peer facilitation

System Support
- Professional development
- Consultation, collaboration and teaming
- Program management and operation

Implemented by a DPI-Licensed School Counselor

Conducted in Collaboration

Monitors Student Progress

*Adapted from The ASCA National Model.: A Framework for School Counseling Programs, American School
Counselor Association, 2003.

School Counseling Services
Then... and Now

Then	Now
At-risk Emphasis	ALL Student Emphasis
Crisis Driven	Curriculum Driven
"On Call" Approach	Calendared Time
Problem Focus	Comprehensive Focus
Services	100% Program
Subjective Measurement of Impact	Standards and Benchmarks Measurement of Impact
Student Initiated	Program Initiated
Counselor Owned and Delivered	Community Owned and Delivered

Merrill Area Public Schools Counselors

Jefferson Elementary School

Laurie Krutza
laurel.krutza@maps.k12.wi.us

Kate Goodrich Elementary School

Trina Ravn
trina.ravn@maps.k12.wi.us

Maple Grove Elementary School

Trina Ravn
trina.ravn@maps.k12.wi.us

Pine River Elementary School

Trina Ravn
trina.ravn@maps.k12.wi.us

Washington Elementary School

Laurie Krutza
laurel.krutza@maps.k12.wi.us

Prairie River Middle School

Tanya Sager
tanya.sager@maps.k12.wi.us

Tana Frost
tana.frost@maps.k12.wi.us
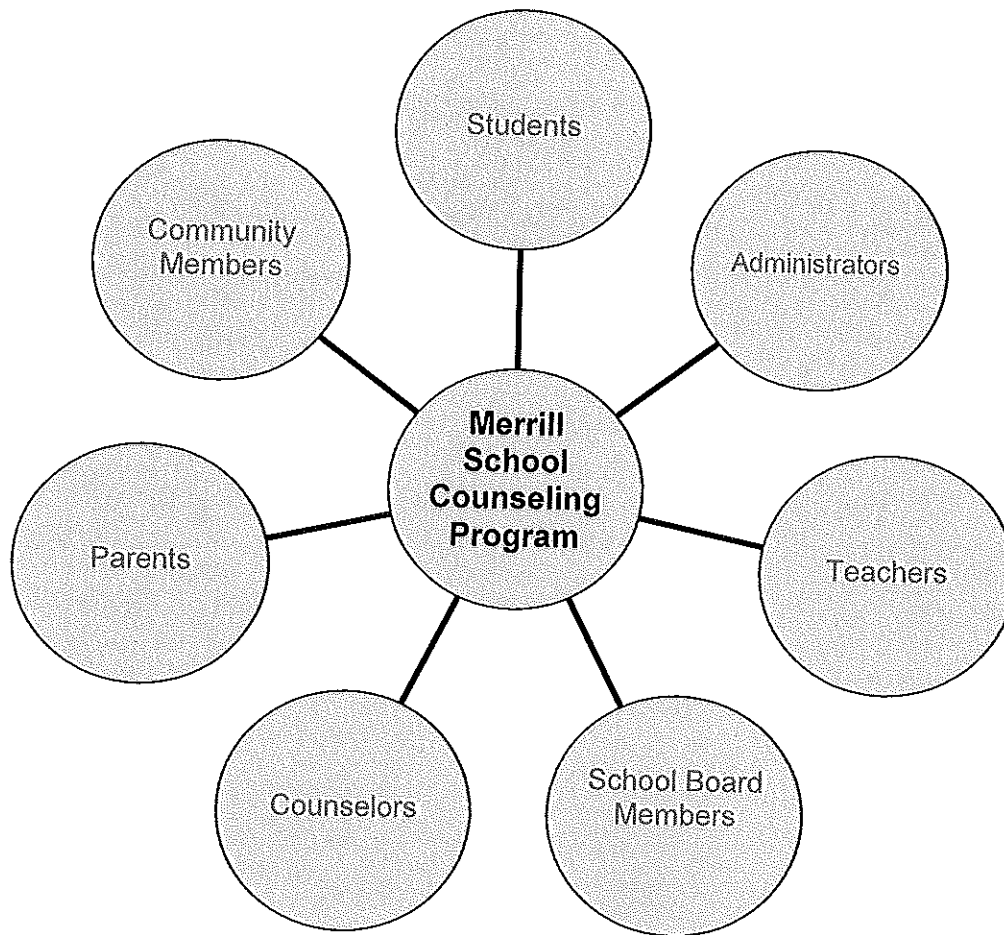
Merrill High School

Judi BeVier-North
judi.bevier-north@maps.k12.wi.us

Tracy Ravn
tracy.ravn@maps.k12.wi.us

John Paul
john.paul@maps.k12.wi.us

Merrill Area Public Schools

By All...For All

Students

Community Members

Administrators

Merrill School Counseling Program

Parents

Teachers

Counselors

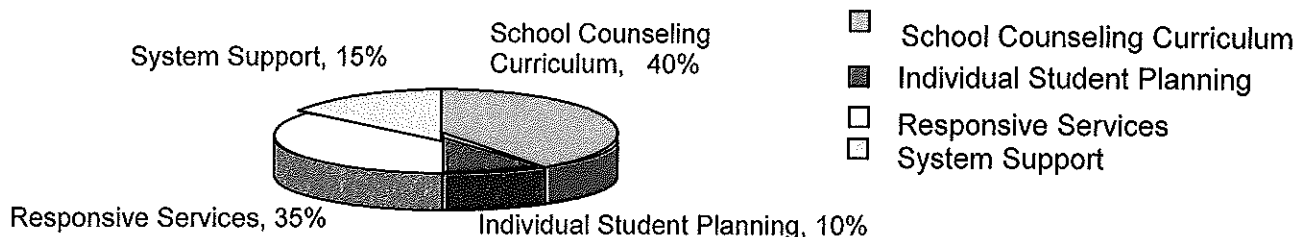School Board Members

By All

Program is owned and supported by the entire community.

For All

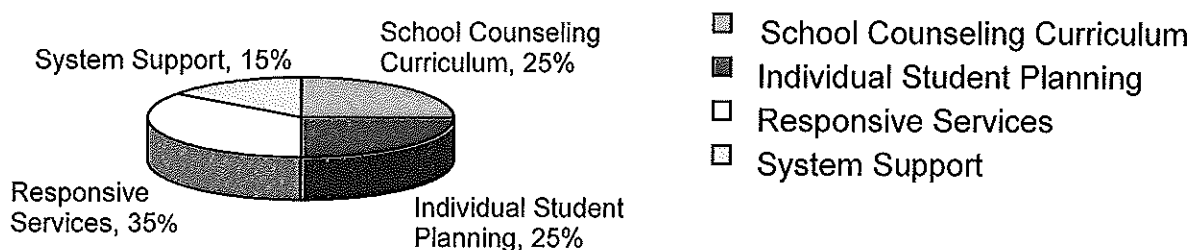All students in the school district are a part of the program.

Counselor Time Distribution

Elementary Program
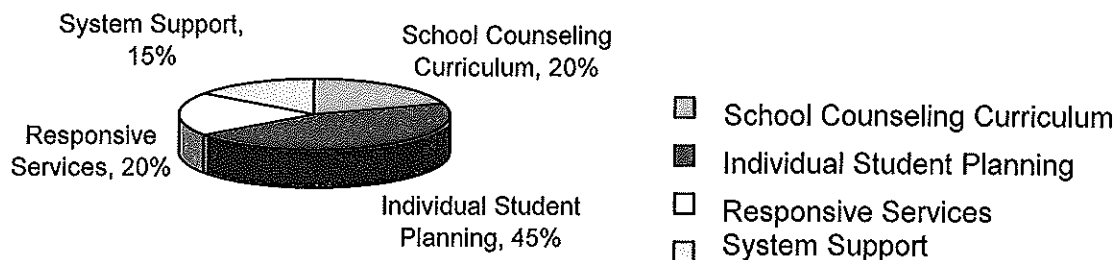### Desired District Program Percentages

System Support, 15%

School Counseling Curriculum, 40%

☐ School Counseling Curriculum
☐ Individual Student Planning
☐ Responsive Services
☐ System Support

Responsive Services, 35%

Individual Student Planning, 10%

Middle School Program
Desired District Program Percentages

System Support, 15%

School Counseling Curriculum, 25%

☐ School Counseling Curriculum
☐ Individual Student Planning
☐ Responsive Services
☐ System Support

Responsive Services, 35%

Individual Student Planning, 25%

High School Program
Desired District Program Percentages

System Support, 15%

School Counseling Curriculum, 20%

☐ School Counseling Curriculum
☐ Individual Student Planning
☐ Responsive Services
☐ System Support

Responsive Services, 20%

Individual Student Planning, 45%

Merrill Area Public Schools
Elementary Schools
Comprehensive School Counseling Program

Academic	Personal / Social		Career
School Counseling Curriculum	Individual Student Planning	Responsive Services	System Support

ATODA Alcohol, Tobacco and Other Drug Awareness	Academic Support	Conflict Resolution	Advisory
Academic Support	Attendance Monitoring / Counseling	Consultation	Collaboration, Teaming and Consultation
Career Awareness	E-SAP Elementary Student Assistance Program	Crisis Planning / Counseling	Fair Share Duties
Character Education		Individual Counseling	Family Nights
Goal setting and Decision- making	IEP Individual Educational Plan Meetings (Special Education)	Parent / teacher Conferences	Parent Community Outreach
Interpersonal Relationships	Interagency Collaboration	Peer Facilitation	Practicum Students
Personal Safety	ARIA At Risk, Intervention, Acceleration	Referrals/Consultations	Professional Development
Self-Knowledge		Small Group Counseling	Program Evaluation
Transition	New Student Orientation		Program Management
	Review of Records		
	Standardized Test Interpretation		
	Student / Parent Conferences		
	Transition Meetings Grade K-6		

Merrill Area Public Schools
Middle School
Comprehensive School Counseling Program

Academic	*Personal / Social*		*Career*
School Counseling Curriculum	Individual Student Planning	Responsive Services	System Support
Academic support	Academic support	Community resource and consultation	Community relations
ATODA Alcohol, Tobacco and Other Drug Awareness and prevention	ARIA At-Risk Intervention Acceleration	Crisis counseling	Parent involvement
Career awareness and exploration	Attendance/truancy	Individual counseling	Professional development
Crisis prevention and referral-QPR	Consultation/Collaboration/ Communication	PRMS Support Services Team	Program evaluation
Interpersonal relationships	Individual Learning Plans	Small group counseling	Program management
Restorative Justice practices	Referrals		
Self-awareness	Restorative Justice		
Transition services	Standardized test results interpretation		
	Student and/or parent conferences		

Merrill Area Public Schools
High School
Comprehensive School Counseling Program

Academic	Personal / Social		Career
School Counseling Curriculum	Individual Student Planning	Responsive Services	System Support
Career Planning	Academic Support	Crisis Counseling	At-Risk Programming
Conflict Resolution	ARIA At Risk Intervention Acceleration	Individual Counseling	Consultation, Collaboration, Teaming
Employability and Communication Skills	Attendance/Truancy	Referrals	Junior Parent Night
Transition	Course Registration	Regular Education Accommodations Plans	Parent/Community Outreach
	Individual Advisement Career Planning Course Selection PLAN/ACT – PSAT/SAT Scholarships/Financial Aid Youth Options	Student Support Groups	Professional Development
	Individual Learning Plans		Program Evaluation
	Review of Records		Program Management
	Student/Parent Conferences		Service Learning
	Test Interpretation		Student Intervention Team
			Youth Apprenticeships

JAY TALKS AGENDA

Grade 11 Individual Planning Conference

Student Name _____ Date _____

I.   Personal/Social Development:
- ☐ Strengths
- ☐ Hobbies/Abilities/Interests
- ☐ Community outreach-volunteer services
- ☐ Goals
- ☐ Extra-curricular involvement

II. Academic Development:
- ☐ Credit Check/Graduation Requirements
- ☐ Next Year's Courses
- ☐ High School Transcript Review
- ☐ WKCE Test Results
- ☐ ACT-Post High School testing
- ☐ Plan results

III. Career Development:
- ☐ Career Plans Career cruising www.careercruising.com
- ☐ Information on Post Secondary Schools (catalogs, applications)
- ☐ Future Opportunities
- ☐ (ASVAB, PSAT, ACT/SAT, Youth Options)
- ☐ Internet Resources
- ☐ Counseling Website: http://www.maps.k12.wi.us
- ☐ Campus Visits//Job Shadows